

# LOCAL UNION 343 PORTABILITY CLEARANCE FORM

EMAIL to colleen@ibewlocal343.org or FAX to (507) 282-1562 PRIOR to the start of work in Local 343.  
Call the Hall if you have any questions (507) 282-7081 x222 Colleen. All Portability Forms: www.ibewlocal343.org

Local #: \_\_\_\_\_ Contractor: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Project: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ Maintenance\* \_\_\_\_\_ Service\*  
\_\_\_\_\_ Specialty\* \_\_\_\_\_  
\_\_\_\_\_ Construction - Up to Four (4) Members

_____ NEW Clearance
_____ MODIFY Original Clearance
_____ CANCEL Original Clearance

\* Maintenance, Service and Specialty Work shall be limited to 24 Hours in duration or less.  
Employees must be cleared by their Contractor for EACH Project, monthly.

JOB: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

(Required) (Required)

Location/City: \_\_\_\_\_

### ALL SECTIONS MUST BE COMPLETED - ALL MUST BE REGISTERED ON E.R.T.S.

1. Name: _____ Home Local: _____
Social Sec. #: _____ Card#: _____
Dues Paid thru: _____ Classification: _____
(circle) YES-I have verified that this member is registered on E.R.T.S.
2. Name: _____ Home Local: _____
Social Sec. #: _____ Card#: _____
Dues Paid thru: _____ Classification: _____
(circle) YES-I have verified that this member is registered on E.R.T.S.
3. Name: _____ Home Local: _____
Social Sec. #: _____ Card#: _____
Dues Paid thru: _____ Classification: _____
(circle) YES-I have verified that this member is registered on E.R.T.S.
4. Name: _____ Home Local: _____
Social Sec. #: _____ Card#: _____
Dues Paid thru: _____ Classification: _____
(circle) YES-I have verified that this member is registered on E.R.T.S.

Copies of Payroll Reports must be made available to Local 343 upon request.

The intent of this procedure is not to lay-off in one Local and hire in another.

I understand and agree to abide by the Portability Procedures of Local Union 343 / NECA.

I agree that proper payroll reporting and payments will be made by the 15th of each month.

Signature/Title: \_\_\_\_\_

Date: \_\_\_\_\_